

Student Profile

This document is used by the teaching team to record data related to the performance, attendance and challenges faced by each student. They can use the information to have conversations with parents to discuss support provided by the school and additional support that can be provided by parents to further enhance their children’s education outcomes.

Student Name	[Student full name]		
Home Room	[Class]		
Year Level	[Year level]	Report Prepared By	[Name of Community Coach]
School	[School name]	Date	[DD/MM/YYYY]

Performance

Subject	Percentage	Program	Progress	Grade	Teacher	Comment
Reading						
Language Arts						
Maths						
Science – Biology						
Science – Chemistry						
Homework club						
Health and Physical Education						
Music						

High5 Summary

Attendance Summary

Days Missed – Term 1	Term 1	Term 2	Term 3	Term 4
All day				
Morning				
Early departure				
Afternoon				
Late arrival				
Average attendance for the year	XX %			
Student’s attendance compared to the GGSA 90% benchmark	[Above/below]			
Notes:				

Student Readiness

Incidents Recorded	#	Comments
Sleep		
Nutrition		
Medical		
Lunch		
Hygiene		
Equipment		
Education		
Clothing		
Breakfast		

Student readiness is on track	<input type="checkbox"/> Yes <input type="checkbox"/> No
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Student Wellbeing

Remedial Actions	#	Comments
Teacher-parent conversations		
Home visits		
Adverse response		
Referrals		

Student wellbeing summary:

- [Overall comment]
- [If applicable: Student behaviours that are causing concern]
- [If applicable: Summary of remedial actions]

Student Financial Support for Their Education

Current SET Balance	\$XXXX/\$3,000	Current Fortnightly Contribution	\$
SET Contributions on Track	<input type="checkbox"/> Yes <input type="checkbox"/> No		
If 'No', outline actions for achieving \$3,000 target:			

Transition to High School

Completed by Teacher
1. Is this student academically on track to transition to secondary school? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, how far behind are they?
2. Does the student have special skills or talents, which, if harnessed, could help them thrive in a secondary school, and if so, what are these? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please describe.
3. Does this student have the health and emotional capacity to cope with boarding school? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, why?
4. Does this child have behaviour problems that are likely to get worse in secondary and boarding school context? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please describe.
5. Have any schools been considered by the teacher that would be appropriate for a student with these needs? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please describe.
6. Has the teacher had a discussion with parents about retention? <input type="checkbox"/> Yes <input type="checkbox"/> No Please provide details.
7. Using the retention guidelines, and considering these students' needs, what does the teacher recommend regarding retention/acceleration/special considerations for this child?
Student is on track to transition to high school <input type="checkbox"/> Yes <input type="checkbox"/> No

Provided Support

Support Profile

Current Support Profile	Comments
Verification status/identified concerns	
Existing support plan/follow-up actions	
Adverse response	
Referrals	

Support Plan

Support Plan Objectives	School Actions to Support Student Improvement	Parent Actions to Support Student Improvement	Student Actions to Support Student Improvement
	Example: <input type="checkbox"/> Work in a smaller group at the ability level in the required program to accelerate the student. <input type="checkbox"/> Provide additional literacy/numeracy teaching hours to the student. <input type="checkbox"/> Accelerate students' progress/mastery at a rate of... <input type="checkbox"/> Provide additional teaching hours in a subject the student accelerates in. <input type="checkbox"/> Retain student for another year. <input type="checkbox"/> Find a specialist boarding school to meet the needs of the student. <input type="checkbox"/> Implement a strategy to increase student attendance.	Example: <input type="checkbox"/> Regularly sit with the student during their lessons. <input type="checkbox"/> Reading at home, materials provided by the teacher. <input type="checkbox"/> Improve student attendance to the level required. <input type="checkbox"/> Work with the school to address student's behaviour. <input type="checkbox"/> Make sure the student comes to school more regularly and is school ready.	Example: <input type="checkbox"/> Remain inside the classroom during instruction. <input type="checkbox"/> Complete assigned lessons and take-home tasks. <input type="checkbox"/> They select to use what they have for samples to turn into general. <input type="checkbox"/> Increase student attendance.